



FORWARD PLAN

12 August 2024 - 12 August 2025

Produced By:

**Democratic Services
City of York Council
West Offices
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CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

CABINET FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

| ITEM | PAGE NO |
|---|----------------|
| 14 New Lane: Proposal to incorporate the land back into West Bank Park, Acomb | 39 |
| Acomb Front Street – Phase 2 Design and Costings | 31 |
| Application for Community Right to Bid under the Localism Act 2011 | 29 |
| Capital & Investment Strategy | 47 |
| Capital Budget 2025/26 to 2029/30 | 44 |
| Capital Programme Update Monitor 1 | 9 |
| Capital Programme Update Monitor 2 | 36 |
| Capital Programme Update Monitor 3 | 42 |
| Commissioning of New and Expanded Places for Childcare Reforms | 24 |
| Delivery of supported affordable housing at Lowfield Plot A | 10 |
| Developing a Special Educational Needs and Disabilities (SEND) Family Hub | 11 |
| Enforcement Policy | 13 |
| Finance & Performance Monitor 1 | 15 |
| Finance & performance Monitor 2 | 37 |
| Finance & performance Monitor 3 | 41 |
| Financial Strategy 2025/26 | 46 |
| *Food Service Plan 2024-2025 | 35 |
| Front Street Regeneration Traffic Regulation Order Statutory Consultation | 7 |
| *Local Offer for Care Leavers | 6 |
| Lord Mayoralty Points Allocation | 16 |
| Medium Term Financial Strategy Update | 17 |
| Micro wood sites | 27 |
| Prioritisation of Supplementary Planning Documents | 18 |

| ITEM | PAGE NO |
|--|----------------|
| Recommissioning of Advocacy Hub Services in York | 20 |
| Safer York Partnership Community Safety Strategy | 22 |
| Treasury management 2024/25 mid-year review & Q2 prudential indicators | 38 |
| Treasury Management Quarter 1 Prudential Indicators | 23 |
| Treasury Management Quarter 3 Prudential Indicators | 43 |
| Treasury Management Strategy Statement 2025/26 - 2029/30 | 45 |
| Welfare Benefits and Financial Inclusion Outturn Report 2023/24 | 30 |
| *York Green Streets tree planting proposals 2024/25. | 25 |
| York Youth Justice Service Plan | 33 |
| York Youth Strategy | 34 |

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Children, Young People and Education

Meeting Date: 03/09/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Local Offer for Care Leavers

Description: The report sets out and seeks approval of the revised Local Offer for Care Leavers. The Executive Member is asked to approve the revised Local Offer.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice of the intention to make this decision due to a delay in the internal governance decision making process.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children and Education

Contact Details: Danielle Johnson, Director Children's Services & Safeguarding

danielle.johnson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation has taken place with care experienced young people to enable a co-designed Local Offer.

Consultees: Care Experienced young people, the National Implementation Advisor for Care Leavers and wider partners.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Transport

Meeting Date: 10/09/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Front Street Regeneration Traffic Regulation Order Statutory Consultation

Description: Purpose of report: The planned works to Front Street, Acomb as part of the regeneration of Front Street has proposed amendments to the Traffic Regulation Orders in the area, which include the introduction of Blue badge parking on York Road service Road and the introduction of a 20mph speed limit on Front Street, Acomb.

The Executive Member will be asked to: Consider the representations received to the proposed amendments to the Traffic Regulation Orders and decide if to implement the amendments to introduce the Blue Badge Parking on York Road service road and the 20mph limit on Front Street, Acomb

Wards Affected: Acomb Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Director of Transport, Environment and Planning

Contact Details: Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Advertisement on Affected area of York Road service road and Front Street, Acomb and in a local Newspaper and all residents/businesses of properties adjacent to the proposed areas, as well as Ward Cllrs were asked to comment on the Consultation.

Consultees: Ward Cllrs, residents/businesses of adjacent properties of York Road service road and Front Street, Acomb

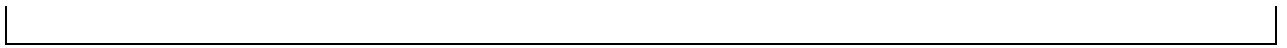
Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/09/24



FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme Update Monitor 1

Description: Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Debbie Mitchell
Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Deadline for Report: 02/09/24

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Update Monitor 1

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivery of supported affordable housing at Lowfield Plot A

Description: This report will seek approval to develop a vacant plot of land at Lowfield Green for supported housing. The Executive will be asked to approve the development of supported housing at Lowfield Green.

Wards Affected: All Wards

Report Writer: Michael Jones,
Sophie Round

Deadline for Report: 02/09/24

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of Customer & Communities

Contact Details: Michael Jones, Head of Housing Delivery and Asset Management, Sophie Round

michael.jones@york.gov.uk, Sophie.Round@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: City of York Council is working with North Yorkshire Council, and Humber & North Yorkshire Integrated Care Board on an emerging strategic housing needs assessment which will incorporate the views of current supported living landlords, providers and residents and develop an analysis of future needs for accommodation with support. Consultees: Colleagues across housing services and the wider council, North Yorkshire Council, and the Humber and North Yorkshire Integrated Care Board.

Consultees:

Background Documents: Delivery of supported affordable housing at Lowfield Plot A

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Developing a Special Educational Needs and Disabilities (SEND) Family Hub

Description: Purpose of Report: The report seeks approval to create a SEND Family Hub within one of our existing Family Hubs. We have identified that the Clifton Family Hub presents the greatest opportunity to deliver the SEND hub.

Developing a multi-agency hub of services to support children and young people with additional needs makes strategic and practical sense, primarily due to the benefits of integrated working. By bringing together professionals from education, health, and social care under one roof, the hub puts trust, relationships and seamless support at the heart of how we work together.

The Executive will be asked to: Approve plans to develop a SEND Family Hub within one of our existing Family Hub sites.

Wards Affected: All Wards

Report Writer: Martin Kelly

Deadline for Report: 02/09/24

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children and Education

Contact Details: Martin Kelly, Corporate Director of Children's Services and Education

martin.kelly@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Co-Production will be at the heart of developing a SEND Family Hub. We have had initial conversations with key partners and forums representing families with SEND children and young people. The Parent Carer Forum has provided a letter of support outlining the reasons why they feel a SEND Family Hub is needed and the difference they hope this could make. A copy of the letter of support is provided in Annex B to the report.

Consultees:

- SEND Children, young people and their families
- Organisations working with and representing SEND children, young people and their families.

- Partner agencies including health, education and voluntary and community sector partners.

Background Documents: Developing a Special Educational Needs and Disabilities (SEND) Family Hub

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Enforcement Policy

Description: Purpose of the Report:

The report proposes a new enforcement policy ('the policy') for the council. It is intended to apply to almost all council services, therefore having a much wider scope than the various existing policies.

The policy sets out the general principles officers will apply to achieve compliance with the wide variety of legislation enforced. The policy also sets out instances where a firmer stance, including prosecution, may be considered more appropriate even in the first instance.

Executive will be asked to:

Adopt the policy in order to guide officers and ensure a consistent approach when enforcement activity is undertaken by the council.

The date for this item has been deferred from 18 July to 12 September 2024, this is an internal governance decision due to the General Election in July and a large number of papers being deferred from June's Executive.

Wards Affected: All Wards

Report Writer: Matthew Boxall **Deadline for Report:** 02/09/24

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Corporate Director of Place

Contact Details: Matthew Boxall, Head of Public Protection

matthew.boxall@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: Consultation process: On-line 12 week consultation ran in parallel with transport strategy consultation (closed 4 February 2024)
Some specific targeting of businesses and other organisations likely to be impacted encouraging them to take part.

Presentations at York Access Forum, York Tourism Advisory Board.

Consultees: Public, Businesses (and business representatives), Enforcement Partners including police and other emergency services. A full list of organisations specifically contacted and encourage to participate contained in the report.
There were 168 responses in total to the public consultation.

Consultees:

Background Documents: Enforcement Policy

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance & Performance Monitor 1

Description: Purpose of Report: To present details of the overall finance and performance position.

Wards Affected: Members will be asked to note the report.
All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 02/09/24
Debbie Mitchell

Lead Member: Executive Member for Finance, Performance, Major Projects,
Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Ian Cunningham, Head of Business Intelligence, Debbie Mitchell,
Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Finance & Performance Monitor 1

Call-In

If this item is called-in, it will be considered by the **30/09/24**
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Lord Mayoralty Points Allocation

Description: Purpose of Report: To invite the Executive to consider a request to reinstate unspent points foregone in respect of a previous Lord Mayoralty allocation in 2019/2020, and to consequently amend the forthcoming Lord Mayoralty allocations accordingly, to take effect for the forthcoming municipal year, 2025/2026.

Executive will be asked: To consider the reallocation of unspent points to the Conservative Group from the 2019/2020 nomination to the current points calculation, such reinstatement to take effect for the 2025/2026 municipal year.

Wards Affected: All Wards

Report Writer: Bryn Roberts

Deadline for Report: 02/09/24

Lead Member: Leader of the Council and Executive Member for Policy, Strategy and Partnerships

Lead Director: Director of Governance and Monitoring Officer

Contact Details: Bryn Roberts, Director of Governance (Monitoring Officer)

bryn.roberts@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Consultation has been undertaken with the leaders of the three political Groups of the Council.

Consultees:

Background Documents: Lord Mayoralty Points Allocation

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Medium Term Financial Strategy Update

Description: Purpose of Report: To provide an update to the Medium Term Financial Strategy along with an outline of the 2025/26 budget process. The report also informs Executive of the key risks and challenges, along with an overview of the main assumptions used.

The Executive will be asked to: Agree the updated Medium Term Financial Strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 29/08/24

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Director of Finance

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Medium Term Financial Strategy Update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Prioritisation of Supplementary Planning Documents

Description: Purpose of report: The list of SPDs to produce to support the plan was agreed at Executive in January 2023. This report seeks agreement on their prioritisation and timescales for production and to agree any new SPDs and/or guidance subsequently identified as a priority, and where resources allow.

The Executive will be asked to:

- Agree the list of prioritised SPDs
- Agree to additional SPDs and/or guidance production, where subsequently identified as a priority and where resources allow.

This item had been postponed to the Executive meeting on 18 July 2024, and has subsequently been postponed to the Executive meeting on 12 September 2024 due to the impact of the pre-election period.

Wards Affected: All Wards

Report Writer: Alison Cooke

Deadline for Report: 02/09/24

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Corporate Director of Place

Contact Details: Alison Cooke, Head of Strategic Planning Policy

Alison.Cooke2@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: The preparation of SPDs is subject to the statutory legislation. Consultation will be undertaken in accordance with the Town and Country Planning regulations and the Council's Statement of Community Involvement. An individual consultation strategy will be developed for each SPD to ensure this is appropriately targeted. The draft documents will be subject to a further Executive decision to consider the detail and publish for consultation purposes.

Consultees: Consultation will be in accordance with our Statement of Community Involvement. Consultees will be determined using our Planning Policy contact database and targeted to relevant groups, where applicable, and set out in a consultation strategy.

Background Documents: Prioritisation of Supplementary Planning Documents
Prioritisation of Supplementary Planning Documents

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Recommissioning of Advocacy Hub Services in York

Description: Purpose of Report: Local authorities have a statutory duty under the Care Act 2014, Mental Capacity Act 2005, the Health and Social Care Act 2012 and the Mental Health Act 2007 to provide statutory advocacy services. The Advocacy service is funded by the Local Authority and partly by Humber and North Yorkshire Integrated Care Board (ICB).

The purpose of this report is to seek approval from the executive to go out to the market and commence a competitive tender process to re-procure Advocacy Hub service York. This will enable CYC to go through a process that is fair, open, and transparent, and will ensure CYC secures value for money and the best outcomes for our customers.

The Hub offers a single referral point, holistic and coherent service pathway which meets all statutory advocacy requirements and a range of lower-level non-statutory interventions and materials which will impact on demand levels.

Members will be asked to: Approve the procurement of the new Contract for the Advocacy Hub Service.

Wards Affected: All Wards

Report Writer: Edward Njuguna **Deadline for Report:** 29/08/24
Lead Member: Executive Member for Health, Wellbeing and Adult Social Care
Lead Director: Corporate Director of Adult Services and Integration
Contact Details: Edward Njuguna

edward.njuguna@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: York Advocacy Hub survey will be conducted to get views from customers who use advocacy services, and those who might need to in the future (and their families and carers). This will give commissioning a better understanding of what advocacy support people need and what needs to improve.

The survey will be open for 6 weeks from 15th July 2024 to 18th August 2024.

Consultees:

- York Advocacy Hub-Mind
- Brainkind
- York and Scarborough Teaching Hospitals
- NHS Humber and North Yorkshire Integrated Care Board
- Tees Esk Wear Valleys NHS FT
- Clifton House, Stockton Hall and Mill lodge
- Age UK
- Healthwatch
- Patient Advice & Liaison Service (PALS)
- Care homes
- York Medical Group
- Independent Care Group
- York People First
- Disability Advocacy in York
- York Disability Rights Forum
- City of York Council (CYC) Access Team
- CYC pathway to recovery Team
- CYC Housing, Benefits, and client's affairs team
- CYC DoLS Team
- CYC Children's Social Care
- CYC Mental Health Social Workers/AMPH's
- CYC Adult Safeguarding
- Local food banks
- OCAY
- McKenzie Friend Scheme York
- Supported Living customers in York
- Social Prescribers
- Voiceability
- York Older People's Assembly
- Age Friendly York Older Citizens Group
- Dementia Strategy Group
- Carers Groups/Forums
- York CVS
- North Yorkshire Police

Background Documents: EIA - Advocacy Service
Recommissioning of Advocacy Hub Services in York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Safer York Partnership Community Safety Strategy

Description: Purpose of the Report: The strategy has been approved by Safer York Partnership (Statutory CSP For York). The Council, has a statutory duty under Section 17 of the Crime and Disorder Act 1998 to work in partnership to deliver a strategy to reduce crime and anti-social behaviour in York.

The Executive are asked to note the content of the Strategy and to commit to ensuring that City of York Council will continue to support its delivery through the work of services contributing to each of the Strategic Priorities outlined within the Strategy.

The date for this item has been deferred from 18 July to 12 September 2024, this is an internal governance decision due to the General Election in July and a large number of papers being deferred from June's Executive.

Wards Affected: All Wards

Report Writer: Jane Mowat

Deadline for Report: 02/09/24

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Corporate Director of Place

Contact Details: Jane Mowat, Head of Community Safety

jane.mowat@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: Statutory Partners as named in the Strategy

Consultees:

Background Documents: Safer York Partnership Community Safety Strategy

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Quarter 1 Prudential Indicators

Description: Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 02/09/24
Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Quarter 1 Prudential Indicators

Call-In

If this item is called-in, it will be considered by the 30/09/24
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 12/09/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Commissioning of New and Expanded Places for Childcare Reforms

Description: To inform Executive about Department for Education capital and revenue grants to commission the creation of new places for the delivery of the childcare reforms and the approach for determining allocations. To seek approval from Executive to the overall programme spend. The Executive will be asked to note the contents of the report and approve the overall programme spend.

Wards Affected: All Wards

Report Writer: Barbara Mands

Deadline for Report: 02/09/24

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children and Education

Contact Details: Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.mands@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: N/A

Consultees:

Background Documents: Commissioning of New and Expanded Places for Childcare Reforms

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/09/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Environment and Climate Emergency

Meeting Date: 17/09/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Green Streets tree planting proposals 2024/25.

Description: Purpose of report:
In 2022, officers undertook an opportunity mapping exercise (with the help of external consultant landscape architects) to find suitable sites for new tree planting within York's urban areas.

The Council Plan contains a commitment plant 4,000 trees within York's urban area in response to the declared climate and nature emergencies.

Thirteen sites were planted in 2023/24 with c2,500 trees putting the council well on the way to achieving its goal. These sites were fully funded by external grant, including 3yrs maintenance.

A further 47 sites, mainly council owned land, are now being considered for planting in 2024/25. The report seeks in-principle approval to progress these sites towards delivery subject to relevant external consultation and successful external funding bid.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby and Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Huntington and New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Interim Director of City Development

Contact Details: Shaun Gibbons, Head of Carbon Reduction, Paul McCabe

shaun.gibbons@york.gov.uk, paul.mccabe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The majority of the sites were identified following a 'call for sites' in 2022, followed by detailed feasibility assessment.

Internal consultation has been held with CYC archaeology, ecology, arboralist, Public Realm, Highway Assets and Regulation.

Approved sites will be subject to external consultation where required.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/08/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Leader, Policy, Strategy and Partnerships

Meeting Date: 18/09/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Micro wood sites

Description: In November 2023, City of York Council was awarded £39,000 from the government's Coronation Living Heritage Fund to fund the development of two micro woods. The two "micro woods" are to celebrate the King's coronation. Following a consultation to identify potential sites, this report now seeks Executive member approval for the sites of the two micro woods, with funding covered by the Coronation Living Heritage Fund.

The Executive Member will be asked to approve the recommended sites for micro wood creation.

Wards Affected: Heworth Ward; Holgate Ward; Rawcliffe and Clifton Without

Report Writer:

Deadline for Report:

Lead Member:

Leader of the Council and Executive Member for Policy, Strategy and Partnerships

Lead Director:

Director of Housing and Communities

Contact Details:

Paul McCabe

paul.mccabe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The two sites were identified following a 'call for ideas' via a press release / social media during which over 30 site ideas were put forward. Sites were assessed for suitability (i.e. minimum criteria such as size etc.), feasibility and finally priority, the latter using The Woodland Trust Tree Equity Score tool.

As set out in the report, local stakeholders within 50m of the proposed wood will be consulted.

Consultees:

York residents and elected members.

Internal teams: Ecology, landscape architect, archaeology, property, public realm

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

30/09/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Meeting Date: 19/09/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: Presents applications to list the Golden Ball Public House, Blue Bell Public House and Hurst Hall Community Centre, Strensall, as assets of community value.

The Executive Member will be asked to: Make a decision on whether the above properties should be added to the list of assets of community value.

Wards Affected: Guildhall Ward; Micklegate Ward; Strensall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Director of Finance

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: By correspondence.

Consultees: Property owners and occupiers.

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/09/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Meeting Date: 19/09/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Welfare Benefits and Financial Inclusion Outturn Report 2023/24

Description: Purpose of Report: This report provides detailed information on the welfare benefit and financial inclusion work undertaken across 2023/24 and the outlook for 2024/25.

The Executive Member will be asked to note the work undertaken to support residents.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director:

Director of Customer & Communities

Contact Details:

David Walker, Head of Customer and Exchequer Services

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

This is an outturn report on work across the 2023/24 year. Any individual initiatives will each have had their own consultation process through the approval process.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/09/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Culture

Meeting Date: 24/09/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Acomb Front Street – Phase 2 Design and Costings

Description:

Purpose of the Report:

In October 2023, Executive agreed that £570,000 of UK Shared Prosperity Fund monies (UKSPF) be allocated to the development and implementation of the Acomb Front Street Phase 2 Project, including further engagement with residents and businesses.

In February 2024, the Executive Member for Economy & Transport approved the content of a programme of open public engagement, to seek feedback on costed designs and ideas for the Phase 2 scheme.

In July 2024, Executive will be provided with feedback from the public engagement exercise and recommended to approve the high level principles and practical next steps for the project, alongside agreeing that a public decision on the final scheme design and costings will be delegated to the Executive Member for Economy & Culture.

Subject to the necessary delegation approvals at the July Executive meeting, the purpose of this report will be to recommend the final costed designs for Acomb Phase 2 and seek the necessary approvals from the Executive Member to proceed with implementation of the scheme.

Executive will be asked to

- Approve the implementation of the final costed scheme design for Acomb Front Street Phase 2

Wards Affected: Acomb Ward; Holgate Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member:

Deputy Leader of the Council and Executive Member for Economy and Culture

Lead Director:

Corporate Director of Place

Contact Details:

Kathryn Daly

kathryn.daly@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The Acomb Front Street Phase 2 public engagement commenced on 26 February 2024 and ran to 24 March 2024. The purpose of the open public engagement work was to test the ideas set out in the Phase 2 project scope and determine the community priorities in the context of the cost and desirability. Learnings from the previous community consultation (Future of Acomb Front Street Study 2021) and community petition July 2023 were also carried forward.

The public engagement sought feedback on :-

- enhancing the area through better placemaking, creating a more people friendly space and reducing the number of bollards
- creating a more accessible destination, with wider, more generous pedestrian crossing points, new accessible toilet facilities and improved blue badge parking
- extending the benefits beyond the high street to better connect local amenities
- longer-term aspirations, including but not limited to looking how to reduce the vehicle dominance in Front Street or the adoption of private frontages

An accessible mix of engagement methods were used to allow for the greatest reach into the community, including in person public meetings/drop-in events, stakeholder meetings and online survey, plus paper-based format.

The community response was tremendous and generated 900 completed surveys, and more than 5,000 comments to be analysed.

The Executive report in July 2024 included a detailed summary of the engagement feedback received to inform the high level principles and next steps for the project.

Consultees:**Background Documents:****Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 10/10/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: York Youth Justice Service Plan

Description: Purpose of Report: The Youth Justice Service are required to produce and submit a plan to the Youth Justice Board on an annual basis. The purpose of the plan is to outline work completed over the previous year, whilst also considering planning for the following year. The plan is created with oversight from the Youth Justice Service Management Board.

The Executive will be asked to: Note that the Youth Justice Service wish to ensure that members are aware of the plans for the service and agree to the submission.

Wards Affected: All Wards

Report Writer: Martin Kelly

Deadline for Report: 30/09/24

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children and Education

Contact Details: Martin Kelly, Corporate Director of Children's Services and Education

martin.kelly@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: York Youth Justice Service Plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/11/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 10/10/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: York Youth Strategy

Description: The report provides an update on plans to develop a Youth Strategy for the City and seeks the Executive's approval of the strategy. The purpose of the strategy is to develop a new local landscape of how the council and providers of youth services work in partnership to meet the needs of young people and reflecting revised statutory guidance on youth offers. The Executive will be asked to agree the Youth Strategy.

Wards Affected: All Wards

Report Writer: Niall McVicar, Joe Micheli
Deadline for Report: 30/09/24

Lead Member: Executive Member for Children, Young People and Education,
Executive Member for Housing, Planning and Safer Communities

Lead Director: Corporate Director of Children and Education

Contact Details: Niall McVicar, Joe Micheli, Head of Communities

niall.mcvicar@york.gov.uk, joe.micheli@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key:

Making Representations:

Process: The development of the strategy has been carried out in consultation with the York Youth Network and York Youth Council.

Consultees:
York Youth Network
York Youth Council

Consultees:

Background Documents: Targeted Youth Provision 656pm.pdf
York Youth Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/11/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Environment and Climate
Emergency

Meeting Date: 15/10/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Food Service Plan 2024-2025

Description: This report seeks approval for the council's Food Service Plan for 2023-24 in compliance with the requirements of the Food Law Code of Practice. The Executive Member will be asked to approve the report and in doing so provide the appropriate Member oversight of the plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Director of Transport, Environment and Planning

Contact Details: Matthew Pawson, Public Protection Manager (Investigations and Compliance)

Matthew.Pawson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: N/A – the plan accords with the specific guidelines prescribed in the Food Law Code of Practice

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/08/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/11/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme Update Monitor 2

Description: Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Debbie Mitchell
Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Deadline for Report: 04/11/24

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Update Monitor 2

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/11/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance & performance Monitor 2

Description: Purpose of Report: To present details of the overall finance and performance position.

Wards Affected: Members will be asked to note the report.
All Wards

Report Writer: Ian Cunningham, Debbie Mitchell
Deadline for Report: 04/11/24

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Finance & performance Monitor 2

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/11/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury management 2024/25 mid-year review & Q2 prudential indicators

Description: Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 04/11/24

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury management 2024/25 mid-year review & Q2 prudential indicators

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Meeting Date: 21/11/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 14 New Lane: Proposal to incorporate the land back into West Bank Park, Acomb

Description: Purpose of Report: 14 New Lane was until the 1980's the West Bank Park parkkeepers' accommodation. In the early 1990's the current boundary fence was erected reinforcing its separation from rest of park.

During the 1990s and 2000's it was used by Housing Association tenants. After which the property was unoccupied until 2016 when a major fire seriously damaged the building resulting in its partial demolition.

Following the fire, a payment was received from the council insurers which has been used to fund site safety and clearance. Demolition should be completed later this summer.

The report will seek approval to incorporate the land upon which 14 New Lane stood into West Bank Park following final site clearance and allocate any remaining insurance budget to projects within West Bank Park such as improving the toilets, creating a fully accessible toilet, and/or improving play equipment.

The Executive Member will be asked to:

- i. Incorporate the land upon which 14 New Lane stood into West Bank Park.
- ii. Allocate any remaining insurance budgets to projects within West Bank Park.

Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion in consultation with Executive Members for Environment and Climate Emergency will make the decision.

Wards Affected: Holgate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director:

Director of Transport, Environment and Planning

Contact Details:

Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Written submission

Consultees: Ward Members
Council departments
Friends of West Bank Park

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

30/09/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/01/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance & performance Monitor 3

Description: Purpose of Report: To present details of the overall finance and performance position.

Members will be asked to note the report.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Ian Cunningham, Debbie Mitchell

Deadline for Report: 03/02/25

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Finance & performance Monitor 3

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/01/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme Update Monitor 3

Description: Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 03/02/25

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Update Monitor 3

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/03/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/01/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Quarter 3 Prudential Indicators

Description: Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/25
Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Quarter 3 Prudential Indicators

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/01/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Budget 2025/26 to 2029/30

Description: Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members will be asked to recommend the proposals to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/25
Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Capital Budget 2025/26 to 2029/30

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/01/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Strategy Statement 2025/26 - 2029/30

Description: Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Members will be asked to: Recommend the strategy to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/25
Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Strategy Statement 2025/26 - 2029/30

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/01/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Financial Strategy 2025/26

Description: Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Members will be asked to: Recommend the proposals to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 03/02/25

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Financial Strategy 2025/26

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/03/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/01/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital & Investment Strategy

Description: Purpose of Report: To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring.

Members will be asked to: Recommend the strategy to full council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/25
Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Capital & Investment Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25